



**COOLANGATTA
& TWEED HEADS
Golf Club**

Policy number:	COMPPOL
Version:	V1.0
Endorsement:	29/01/2018
Date of next review:	On legislation change, organisational change, and incident or compliance failure

CLUB PROPERTY POLICY

1. PURPOSE

Coolangatta & Tweed Heads Golf Club (the Club) is committed to providing and maintaining a golfing complex and clubhouse of the highest standard.

To protect and foster all flora and fauna on our 88.9 hectare property which has not only been dedicated as a golf course but also as a wildlife sanctuary.

The purpose of this policy is to ensure:

- Compliance with the Club's Constitution;
- That property owned by the Club is kept on Club Premises at all times so as to minimise the likelihood of loss, theft or misplacement;
- Minimise the misuse of Club property.

2. DEFINITIONS:

The following terms shall have the meanings respectively assigned to them except so far as the context or subject matter otherwise indicates or requires.

Board: The Board of Directors of the Club constituted in accordance with the constitution.

By-Law: A Rule or Rules made by the Board.

Category: A particular type of membership of the Club.

Class: A particular membership classification with the membership category of Ordinary Member.

Clubhouse: The main building on the Club's golf land housing the restaurants, bars, lounges including facilities.

Facilities: According to the particular context, equipment or the means to facilitate the performance of an action (e.g. dining facilities, gaming facilities, and entertainment facilities).

Club Premises: The Club's licensed premises and associated buildings and facilities including carparks and grounds adjacent thereto.

Club Property: The Club's equipment, tools, resources, logo, stock.

Member: A person who is elected to membership of the Club under any one of the following Membership Class:

- Full Member;

- Honorary Member;
- Life Member;
- Ordinary Member;
- Provisional Member;
- Temporary Member.

Worker: is a person if the person carries out work in any capacity for the Club, including work as:

- an employee; or
- a contractor or subcontractor; or
- an employee of a contractor or subcontractor, or an employee of a labour hire company who has been assigned work in the Club; or
- an outworker; or
- an apprentice or trainee; or
- a student gaining work experience; or
- a volunteer; or
- a person of a prescribed class.

POLICY

No member of the Club, shall be entitled to benefit or seek personal advantage from the Club by seeking to use Club property for personal use. This means:

- Members, workers and visitors shall not request to borrow, lend, use and or remove any Club property from Club Premises at any time.
- Members, workers and visitors will not be granted permission to borrow, use, lend and or remove any Club property from Club Premises at any time.
- Members, workers and visitors shall not sell, any Club property at any time.

AVAILABILITY OF POLICY

This policy will be available on the Club’s website. For more information refer to the Secretary Manager.

BREACH OF POLICY

Any member, worker or visitor who breaches this policy, shall be subject to counselling and/or disciplinary action, which *may* include termination of employment or membership.

Signed	Robin Peiris
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	Secretary Manager - Coolangatta & Tweed Heads Golf Club